

**Olivia Hilton-Foster**  
**Wardrobe Manager - Opera Makers 2021**

Running List Version 4 (2/07/21)

**SR&SL Plot** - Print double-sided in colour

Milton Court Studio Theatre



60 Minute Call - 17:55

- Ensure all maintenance is done - Check running room for any costume items that may have been left by mistake.
- **Put on Kimono and sanitise hands**
- Do a sweep of both wings to make sure no accessory items have been left by performers
- Shout check Cloak room with Darcey Robinson (Dresser)
- Shout Check Dressing Room 2 with Allegra Wainwright (Dresser)
- Set Eisenstien loafers, Cravate and Suit jacket on the hatstand in the USL wing
- Give Johnathan Chan (ASM) his costume tunic and the pink cardigan for Ellie Neate
- Check that there are plenty of spare masks and latex gloves in the running room cupboards.

30 Minute Call - 18:25

- Do a sweep of all dressing rooms to make sure everything looks as it should - double check all baskets
- Set up quick change basket for Rostam's quick change with latex gloves, hand sanitiser, gold makeup Large makeup brush. Leave this in the Running Room.
- Make sure you have safety pins, needles, black and white thread, small scissors, small hand sanitiser, small notebook and pen in your apron.

15 Minute Call - 18:40

Check with all dressers to make sure they are happy and have the performers they need.

5 Minute Call - 18:50

Check that everyone is in costume

Beginners - 18:55

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Start at the running room and walk round to MC Cafe, checking over all overture costumes as I go.  
 Go back to the SL wing - Check over the military costumes, make sure no labels are showing.

Time	Place	Action	Notes
Overture			
Orfeo e Euridicie - 7mins 33secs			
Il Pirate - 12mins 28secs			
0:17:00	USL Ent outside the Running Room	Set up for Erin Rossington's Quickchange from Chorus into Rosalinde with Allegra Wainwright (Dresser)	Place Kitten Heel Slippers in front of mirror. Put dressing gown on the hat stand next to the mirror. Make sure Allegra has her lipstick
The Rape of Lucretia - 15mins 35secs			
0:30:00	USL Ent outside the Running Room	Prepare for Quick-Change	Hand sanitise and put on latex gloves. Grab the dressing gown/robe and make sure it is open.
0:34:00	USL Ent outside the Running Room	Erin Rossington <b>QUICK-CHANGE</b> into Rosalinde	Once she has taken off her tunic, hand her the open robe so she can put it on. Make sure clips are attached to bra Shine the torch from the radio onto the mirror. Hand her necklace to put on. Take lipstick off her once she has applied it.
Die Fledermaus - 5mins 45secs			
0:36:00	Dressing Room 1	Put Quick change items back	Lipstick into basket, shoes behind "chorus" label
0:40:00	Running Room	Hand Sanitise	
Text - 25mins 42 secs			



Interval (15mins)
- Get Quick change basket from the Running Room and put it on the DSL Flight Case

Time	Place	Action	Notes
The Watchmaker's Daughter - 23mins 45secs			
Der Rosenkavelier - 6mins 23secs			
0:25:00	Dressing Room 2	Set up for Laura Fleur's Venus Quick-change	Dress and Skirt open on floor. Bondage on table. Jewellery laid out on the tabletop. Boots unzipped
0:30:00	Dressing Room 2	Laura Fleur's <b>QUICK-CHANGE</b> into Venus	Zip dress Buckle skirt and popper leather pieces to rings Buckle bondage bra and tape the end down with black gaff
Der Schauspieldirektor - 5mins 45secs			
0:35:00	SL Wing	Prepare for quick change  (Costume Quick change will happen in the boys toilets)	Hand sanitise Put on latex gloves Dip fingers into the gold face paint ready for the change
0:37:00	SL Wing  Wait outside the SL boys toilets	Innocent Masku's <b>QUICK-CHANGE</b> into Rostam  (Makeup)	Once Innocent comes out of the toilets, changed. Apply the gold face paint like a brushstroke over his eyes (thicker at one side and thinning out on the other end) Remove the glove with face paint on and grab the mask. Get innocent to wear the glasses and then tie the mask at the back of his head
0:38:30	SL Wing	Quickchange complete	Dispose of latex gloves and sanitise hands.
Paradise Garden - 25mins 35secs			

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Post Show (Approx 45 mins)

1. Collect Laundry from Dressing room 2
2. Separate into the colour and lights into the separate drums (save the dark wash for the following day)
3. Once all dressing room laundry is collected set both machines to quick wash
4. Do a sweep of both wings to make sure there are no costume items or accessories left behind.
5. While the washes are on, hand wash the Pink Ruffle Shirt and the Venus Pink Bra and Underwear.
6. Spin the items and hang to air dry.
7. Vodka Spray Dressing Room 2
8. Wipe down surfaces
9. Once machine washes are done - hang all items on wire hangers and leave to dry overnight
10. Remove kimono and leave with the darks wash to be done first thing the following day.
11. Check the hotbox, iron, spinner and steamer are turned off.