

Sundial Court Selection Process

Who is eligible to apply for a room at Sundial Court?

New full-time students (first year undergraduate, first year postgraduate and direct entries into years 2 and 3) on a course lasting at least one academic year are eligible to apply. New and current students can apply on the basis of medical/ disability need. Part-time students with significant medical or disability needs may be eligible for Sundial Court under specific conditions, and should contact the Senior Health and Welfare Advisor for advice. Applications on medical and/ or disability grounds will be categorised according to the impact of the medical condition and/ or disability on the student's ability to carry out activities of day-to-day living, and applicants will be prioritised accordingly (see below). Current students can apply to the waiting list.

How are rooms allocated?

Rooms at Sundial Court are automatically allocated to the team of Sundial Reps and (where requested) to the SU President in order to facilitate the proper execution of their duties. Priority for a place in Sundial Court is then given in the following order to applicants who have firmly accepted their offer to study at the Guildhall School and have returned their completed Sundial Court application form by the deadline:

1. Sundial Reps
2. The Student Union President

3. Students with disabilities and/or medical conditions (category 1). Continuing students with an ongoing disability must apply before Easter of the preceding year to be considered (see application information).
4. Care leavers and estranged students on undergraduate programmes entering years 1 or continuing into year 2 of their programme of studies. Continuing students must apply before Easter of the preceding year to be considered (see application information). Estranged students will be determined in line with Access Bursary definitions of 'estranged'.
5. Students who are under 18 on move-in day of the academic year they are joining.
6. Students who are entering their first year of Higher Education (ie. first year undergraduate students, and students entering year 2 or 3 of an undergraduate degree OR year 1 of a postgraduate degree who have not previously studied at a HEI) and BA Acting Studies students who are in their first year of study at the School
7. Students with disabilities and/or medical conditions (category 2)
8. New postgraduate students and students transferring from another HEI directly into years 2 or 3 of an undergraduate degree

Within all of the above categories, we will consider the distance from a student's home address to the Guildhall School and give priority to students living furthest away. Students will be required to provide proof of address at the time of application. Subsequent changes in home address cannot be taken into account.

If there are any places remaining once all students in categories 1-8 have been assigned accommodation, these will be offered to students on the waiting list, taking into account the distance from the student's home address to the Guildhall School. Students who have not lived in Sundial previously will be prioritised.

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